

Events Volunteer Role Description

11/06/2026

Role Title:	Role Description – Events Volunteer	Version 1
Role Location:	Various locations	
Commitment:	You can give us as much or a little time as you can, most people give us half a day a week/fortnight.	
Responsible to:	Community Relationships team (can vary)	

Volunteering for Treetops - How you can make a difference

- Help support a variety of events throughout the year, including:
 - Easter Egg Hunt
 - Light Up a Life
 - Moonlight Walk
 - Treecycling
- Contribute to creating positive experiences for participants and helping events run smoothly
- Support community engagement and fundraising through event promotion, leafleting, and welcoming attendees

Full training will be given for these activities. This list is not exhaustive.

Skills & Qualities – Will the role suit me?

- Friendly, approachable, and welcoming (Meet & Greet roles)
- Good communication skills for interacting with the public and team members
- Reliable and flexible, able to support different tasks as needed
- Organised and attentive (Registration, Sign Out, Ticket Sales)
- Comfortable handling money where required (Cash Handling roles)
- Team player, willing to help with:
 1. Event marshalling
 2. Car park marshalling
 3. Refreshment preparation and serving
 4. Event setup and take down

How could volunteering benefit me?

- Gain practical experience across a variety of event roles
- Develop transferable skills such as communication, teamwork, and organisation
- Build confidence working with the public
- Opportunity to meet new people and be part of a supportive team
- Enjoy flexible volunteering options, with:
 - Daytime and evening events
 - Indoor and outdoor roles depending on the event
- Mandatory training may be required for certain roles (such as Food Hygiene)

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