Treetops Hospice Lottery

# Instruction to your Bank or Building Society to pay by Direct Debit

**Please fill in the whole form using a ball point pen and send it to:**

FREEPOST TREETOPS
Treetops Lottery
Derby Road
Risley
Derbyshire
DE72 3SS

**Service User Number**

| 4 | 4 | 5 | 3 | 8 | 9 |
|---|---|---|---|---|---|

I would like to support Treetops Hospice with a regular subscription to the Treetops Lottery.

**Please debit my Bank/Building Society account**

Annually, for ___ weekly chance(s) x £52 = £

Every 6 months, for ___ weekly chance(s) x £26 = £

Quarterly, for ___ weekly chance(s) x £13 = £

Monthly, for ___ weekly chance(s) x £4.34 = £
on the 1st _____
or 8th _____
or 15th _____
or 24th _____

**Name(s) of Account Holder(s)**

**Bank/Building Society account number**

**Branch Sort Code**

**Name and full postal address of your Bank or Building Society**

To: The Manager Bank/Building Society

Address

Postcode

**Reference**

**Instruction to your Bank or Building Society**

Please pay Treetops Hospice Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Treetops Hospice and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

## The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Treetops Hospice (trading as Treetops Hospice Lottery) will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Treetops Hospice to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Treetops Hospice or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Treetops Hospice asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.