

Shop Volunteer Role Description

23/02/2023

Role Title:	Role Description – Volunteer Shop Assistant
Role Location:	Shop Locations: Allenton, Allestree, Ashbourne, Beechdale, Beeston, Bramcote Lane (Wollaton), Chaddesden, Draycott, Duffield, Heanor, Ilkeston, Littleover, Long Eaton, Melbourne, Oakwood, Sandiacre, Stapleford and Willington.
Commitment:	You can give us as much or a little time as you can, most people give us half a day a week/fortnight.
Responsible to:	Shop Manager

Volunteering for Treetops - How you can make a difference

On completion of induction and training, your role may involve:

- Working at the till point, serving customers.
- Processing stock including sorting donations, steaming clothes, pricing goods, putting out stock.
- Helping put together window displays.
- Helping to decide where to place stock to make the best use of the space in the shop.
- Removing old stock from the shop floor and bagging up unsold stock for refuse/recycling
- Maintaining a safe working environment The tasks outlined here would be discussed with your shop manager. Full training will be given as part of a

Skills & Qualities – Will the role suit me?

- friendly shop team.
- Trustworthy, reliable and punctual
- Able to work as part of a team and willingness to help
- Customer service skills
- Presentable with a positive, friendly attitude

How could volunteering benefit me?

- The chance to develop new skills, knowledge and experience
- Build your self confidence
- Improve your communication skills
- Be part of a team
- The opportunity to 'give something back' and support your local community
- Personal satisfaction.

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