

OFFICE USE ONLY - Processed: Scanned: Code:



Treetops
Hospice

Shop I.D.:



GIVE IT

giftaid it

Make your donated items go further

Boost your donations by 25p for every £1 worth of items you donate at NO cost to you!

Your details (Block Capitals)

Title	<input type="text"/>	Forename	<input type="text"/>
Surname	<input type="text"/>		
Home Address	<input type="text"/>		
Postcode	<input type="text"/>	Phone (Optional)	<input type="text"/>
Email	<input type="text"/>		

Agency Agreement - it means you give us permission to sell your donations on your behalf

- I understand that the items I have left will be sold by Treetops Hospice on my behalf as my agent. The goods remain my property until sold.
- I confirm the donated goods belong to me and that I am not acting as a business. If HMRC deems I am acting as a business I accept I am potentially liable to income tax and VAT on any proceeds from the sale of the goods even if the proceeds are donated to the charity.
- I understand that any unsold goods can be disposed of by Treetops Hospice at their discretion.
- I agree that I will only be contacted when the net sales value of goods is greater than £1000 in any tax year and that I will be offered the value of the sale over £1000 less a commission charge of 2.5% of the sale plus VAT.
- I understand that as Treetops Hospice apply a de minimis limit that they will send me an annual letter subject to the Net Sales Proceeds reaching £20 in a single tax year, or every three years whichever comes first, even if monies raised are less than £1000, detailing the Net Sales Proceeds and Gift Aid reclaimed in that tax year. I also understand that an end of year tax letter can be supplied on request.
- I understand that any trader that asks a charity to sell trading goods on their behalf will need to include the full proceeds in their receipts and any commission charged as expenses in their accounts when calculating their taxable profits and when a charity is selling valuable goods on their behalf, any Capital Gains Tax liability will remain the trader's own responsibility.
- This Agency Agreement is a legally binding contract between the donor of the goods and the charity, as agent, in the sale of the goods.

Signing below means we can claim Gift Aid

I want to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to Treetops Hospice.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax (this can include tax on pensions and savings) than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

I will notify Treetops of any change in my personal circumstances, such as name and address, or that I no longer pay UK Income or Capital Gains tax or I wish to cancel the declaration.

Signature: Date:

Keeping in touch

We look forward to keeping in touch about our work by post and phone, sharing news, activities and opportunities to donate and fundraise.

We will never sell your data, which will only ever be used for hospice purposes. To change how you hear from us, email updates@treetops.org.uk or call 0115 949 1264.

Our privacy policy is at treetops.org.uk/privacy

No hospice news* by post None by phone

Please send me emails

Please send me text messages

*Your details may be held on other Treetops databases, please contact us to update your preferences for all communication from us.