



JOB DESCRIPTION

**Registered Nurse: Hospice at Home/Roaming Service
(hours of work: permanent nights via self-rostering)**

Area of work: Treetops Hospice at Home Department

Responsible to: Hospice at Home Manager/Co-ordinators

VISION, MISSION AND VALUES

Vision

That everyone living within the communities we serve has access to end of life care of the highest quality.

Mission

To make every day count through giving the highest quality support for patients and carers living with life limiting illness or affected by death and dying by:

Ensuring we have the skills and experience to deliver and promote excellence in end of life care provision.

Working in partnership with other local end of life service providers to ensure the best possible patient experience is achieved.

Developing services to reflect the changing needs of the diverse community we serve.

Values

Respecting the unique worth of every person

We believe that every person is different but equal and that everyone's unique needs and contribution should be recognised and supported.

Exercising responsible stewardship

The commitment of our staff and volunteers to making the best use of all our resources enables us deliver high quality care today and in the future.

Working with hope

Our hope is to enable patients and families supported by the hospice to live well and die well.

Sustaining a culture of trust, warmth and safety

Everyone who comes into contact with Treetops Hospice Care is treated with care and respect.

Department objectives

To provide a nursing service, which is available 7 nights a week, for people with a limited life expectancy, to enable them to remain at home if that is their wish.

To provide high quality palliative care and support in conjunction with the Primary Health Care Teams, offering skilled nursing care to those in the terminal phase of their illness, or with chronic incurable conditions.

Supports and encourage the sharing knowledge and skills withing the team

Key role within the department

To provide palliative nursing care as part of the Hospice at Home night service, either through the provision of one-to-one night support in a patient's home (shift time: 22.00-07.00) cover South Derbyshire and South Nottinghamshire or as part of the Roaming Team of two covering the Southern Derbyshire geographical area (shift time: 21.30-06.30).

To provide respite, help and support to the families and carers of individual patients.

Working actively towards achieving clinical educational development to meet the needs of patients referred to the service and accessing clinical supervision to maintain personal wellbeing.

To participate in team peer review and support through reflective practice.

Key tasks and responsibilities

1. Using a holistic approach and in partnership with the District Nurse, patient and family, assess, plan, implement and evaluate individual plans of care. This will require autonomous working and the ability to prioritise and Triage care. Clinical skills including Drug administration, syringe driver management, catheterisation and verification of death will be utilised.
2. Recognise a deteriorating patient and those where symptoms are not controlled, using current evidence-based practice and standards respond appropriately. Accept limitations in own abilities/role and liaise with other members of the MDT for escalation, support and supervision.

3. Provide appropriate Symptom management, psychological and spiritual support for patients, relative and carers with complex palliative and end of life care needs.
4. Develop and utilise advanced Communication skills with Professionals, patients and families in a supportive, sensitive and caring manner. Take into account individual personal beliefs and understanding and provide information to patients and their carers regarding available services. Support and identify the needs of bereaved persons and refer to bereavement services.
5. Report general observations and feedback to the Co-ordinating team, Nurse Manager or Deputy on System One, including any significant changes in the patients condition, or any equipment required for the provision of efficient nursing care.
6. To document accurately, legibly and in a timely manner in accordance with the NMC and Information Governance Standards.
7. To be familiar with the procedure in the event of an emergency or death of the patient, including that for the verification of death following Treetops Hospice policies and procedures..
8. To be aware if a DNACPR/ReSPECT order is signed and in place for each patient and take appropriate action when required. Also, to alert the co-ordination team if a DNACPR/ReSPECT Form is not in place.
9. Ensure patient privacy and dignity is maintained at all times with special regard to issues of confidentiality in all matters.
10. To follow the instructions given for the movement and handling of patients, and the use of handling equipment.
11. To report immediately, to the Hospice at Home Coordinator or Manager, any complaints from patients or their carers.
12. To be professionally accountable as described in the NMC Code of professional conduct.

Other tasks and responsibilities

1. To be conversant with and adhere to the policies and procedures of the Hospice.

2. To identify yourself as a Treetops Hospice at Home Nurse or Treetops Roaming Service Nurse and to act an ambassador for Treetops Hospice.
3. We provide the opportunity for self-rostering, to cover your contracted night shifts per pay month (15th of the month to 14th of the next month). Consideration does need to be taken into account that both Hospice at Home services need adequate cover to provide care provision every month.
4. Annual leave requests are sent via email to the manager and must be approved prior to taking annual leave.
5. Sickness/inability to work needs to be reported personally by telephoning the coordination team as soon as possible.
6. To be aware of the Disciplinary and Grievance Procedures
7. To be aware of Health and Safety at Work act, particularly in relation to nursing in the community. Undertake dynamic risk assessments.
8. To report accidents and incidents according to procedure. Maintain a safe environment for patients staff and families through support, safeguarding and infection control.
9. Participate in clinical mandatory training, specialised palliative care update sessions and complete blue-stream e-Learning modules as required. Take responsibility for attending clinical supervision and staff de briefing sessions. Develop your own knowledge and reflect and evaluate on your current practice, keeping up to date with nursing care and treatments.
10. All employees have a duty to comply with our Equality and Diversity policy and to ensure that people are treated with respect and dignity. It is important to both communicate and promote the equal opportunities policy as part of a collective effort on a regular and ongoing basis.
11. To ensure and record compliance with CQC regulations and contribute to provide evidence of compliance.
12. To support the process of ensuring the quality of care is measured against agreed standards. To support the monitoring and evaluation of the performance of the hospice at home service.

Key competencies and skills requirements

Qualifications: RGN level 1.

Competencies: A minimum of 2 years post registration. Experience in Palliative.
(See personal specification for full list)

Car owner/driver essential and be able to drive the Roaming Service Car.
Conversant with IT (System One desirable)

Skills/training required.

- To fulfil training requirement laid down by the NMC.
- All post holders will be required to complete some induction training through either e/learning, zoom meetings or face to face induction sessions prior to commencing work in patients' homes as a lone worker.
- All post holders must attend movement and handling training as soon as possible after appointment and then on an annual basis.
- All post holders must attend mandatory training as required.
- All post holders must attend additional palliative training sessions/supervision group meetings.

Other

This post will be subject to enhanced DBS disclosure as required by the Health Care Commission.

I accept this job description as a full and accurate account of my role and responsibilities.

Signed..... Dated